

**INSTRUCTION:** This form must be signed by either the Chief Executive, Head Administrative or Financial Official, Principal, Chairman or President of the organization requesting surplus computer equipment. Mail this form to the following address: Distribution and Support Services, Surplus Property Unit, Attn: Surplus Computer Donation Program, P.O. Box 234, Trenton, NJ 08625-0234. Hand delivered or telefaxed forms will not be accepted.

Typed Name and Title of Authorizing Official	Signature	Date
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Date/Time Org. Notified of Initial Status: \_\_\_\_\_ Org. Response: ☐ Still Interested ☐ Not Interested

[illegible]

Notes/Comments: \_\_\_\_\_

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